

PERSON SPECIFICATION

Exeter House Vocational Tutor

Catering and Independent living

1.	SELECTION CRITERIA
	<ul style="list-style-type: none"> • Short listing is based on the extent to which candidates meet the criteria laid out below. • It is therefore helpful to address each element systematically within your application; demonstrating clearly your current status in regard to the relevant qualifications, experience, knowledge and skills.
2.	QUALIFICATIONS
	<p>Essential</p> <ul style="list-style-type: none"> • Qualification or relevant experience in specific vocational area. • PTLLS/DTLLS/QTLLS – can be undertaken whilst in post. • NVQ 3 equivalent or higher. • GCSE or equivalent in Maths and English Grade C or above. <p>Desirable</p> <ul style="list-style-type: none"> • Clean current driving licence. • Experience of curriculum planning.
3.	EXPERIENCE
	<p>Essential</p> <ul style="list-style-type: none"> • Relevant successful experience of teaching or working with children and young people in an educational setting. • Successful experience of working with children and/or young people with special educational needs particularly those with complex needs. • Experience of a range of teaching and learning styles.
4.	KNOWLEDGE
	<p>Candidates must demonstrate knowledge of:</p> <p>Complex needs, ASD and associated conditions</p> <ul style="list-style-type: none"> • All relevant aspects of the Special Educational Needs Code Of Practice. • The Ofsted Framework for the Inspection of Special Schools. • Child protection legislation and procedures. • Safe procedures for manual handling. • Recognised positive approaches to working with Children with challenging behaviours. • Anti-discrimination and equal opportunities legislation and practice. • Key aspects of Health and Safety legislation.

5..	SKILLS AND ABILITIES
	<p>Candidates must demonstrate the ability to:</p> <ul style="list-style-type: none"> • Maintain consistently good practice in planning, teaching and curriculum development. • Teach creatively and effectively with students with Complex needs, employing a range of appropriate specialist strategies. • Lead, motivate and guide others, and ensure policies and procedures are fully understood and translated into practice. • Promote autonomy, independence and employability for all students • Work punctually and reliably. • Work the hours required to manage a substantial workload and fulfil the role effectively. • Communicate clearly to a range of other people. • Assess the performance of others and respond appropriately. • Produce accurate and professional written records, plans and reports to meet deadlines. • Manage budgets effectively. • Carry out lifting and other physical interventions as required. • Contribute to the assessment and planning of individual learning programmes for students. • Form and promote positive relationships with staff, students, parents, the local community and outside agencies. • Coach, mentor and deliver training to staff. • Organise workloads and manage own time effectively, including changing priorities. • Contribute to the School and Centre Development Plan.